

NORTH ROCKS CARLINGFORD LITTLE ATHLETICS CENTRE INC.



President: Fergus Tilt
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Secretary: Janet Lawrence
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Minutes of the NRCLAC Annual General Meeting 2021

Date: 16th May 2021

Time: 5:00pm

Venue: Vikings Club, Dundas Valley

Present: Fergus Tilt, Ben Waldron, Carwyn Potbury, Chelsea Woodhouse, Mathew Woodhouse, Andrew Hazon, Garry Dennis, Adam Boyd, Emily Wong, Joe Perry, Kyiha Waddell, John Williams, Joe Perry, John Nilon, Fiona Gathercole

AGM opened by Fergus Tilt President, at 5.14pm

1. Opening comments –Fergus Tilt
 - a. Thank you for attending
 - b. Voting at the Annual General Meeting is by a simple majority For/Against, with a show of hands
 - c. Thanks to 2020/21 Committee for a successful season
 - d. Acknowledge and thank Life Members for their ongoing support of the club.
 - e. Thank you to our sponsors. We value our relationships with the community.
2. Apologies noted from Kathryn Khiroya, Leo Cunha
3. Minutes of Previous Annual General Meeting 2020
Motion: that the minutes of the Annual General Meeting dated 3rd May 2020 be accepted as a true and accurate record.

Moved: Fergus Tilt

Seconded: Chelsea Woodhouse

Motion carried

5. Reports

Table: 2021 Annual Report

Motion: that the tabled activity reports for 2020/2021 season be accepted.

Moved: Fergus Tilt

Seconded: Janet Lawrence

Motion carried

- i. President's Report
- ii. Treasurer's Report
- iii. Secretary's Report
- iv. Registrar's Report
- v. Grounds and Equipment Report
- vi. Coaching and Education Report
- vii. Team Managers' Report
- viii. Records Report

- ix. Club Captains Reports
- x. Officer of Championships Report

6. Election of committee for 2020/2021 Season

- i. Election of scrutineer: Not required
- ii. All positions were declared vacant.
- iii. Nominations were received for the following positions:

President.....	Chelsea Woodhouse
Vice President	Ben Waldron
Secretary.....	Janet Lawrence
Treasurer.....	John Williams
Registrar	Carwyn Potbury
General Committee Members	Andrew Hazon, Emily Wong, Adam Boyd, Mathew Woodhouse, John Williams, Joe Perry, Kyiha Waddell, Garry Dennis, John Nilon, Fergus Tilt

Nominees were appointed to positions as only one nomination was received for each of the positions listed. Positions were voted on and all passed in the majority.

7. Honorary Auditor and Financial Statements

- a. We are required under the Corporations Act (2001) to undertake an annual financial audit.
- b. A properly qualified auditor shall be appointed by the Centre at this General Meeting. The auditor's duties shall be regulated in accordance with the Corporations Act.

Motion: that Mr Simon Brownlow (ASA), Associate CPA Australia, be appointed as honorary auditor for the 2020/2021 season

Moved: Fergus Tilt **Seconded:** Chelsea Woodhouse **Motion carried**

Table: Financial statements for the financial year of 2019/2020 as prepared by the Treasurer and honorary Auditor. Thank you to Carwyn and Simon for their work.

8. Annual Statement to Department of Fair Trading

Motion: that a copy of the reports be forwarded to the Department of Fair Trading.

Moved: Fergus Tilt **Seconded:** Janet Lawrence **Motion carried**

9. Appointment of Public Officer

- a. The Committee must appoint a person as Public Officer from time to time who must ensure compliance with the requirements of the regulatory body overseeing regulation of incorporated associations under the Corporations Act (2001).

Motion: that Janet Lawrence Secretary of NRCLAC be appointed as the Public Officer.

Moved: Fergus Tilt **Seconded:** Chelsea Woodhouse **Motion carried**

10. Other business:

- a. Nomination for Life Membership: Carwyn Potbury

Moved: Fergus Tilt **Seconded:** John Williams **Motion carried**

- b. Nomination for Life Membership: Shannon Kavanagh

Moved: Fergus Tilt **Seconded:** Chelsea Woodhouse **Motion carried**

- c. Nomination for Life Membership: Fergus Tilt

Moved: Ben Waldron **Seconded:** Chelsea Woodhouse **Motion carried**

Annual General Meeting closed.....5:33pm