

NORTH ROCKS CARLINGFORD LITTLE ATHLETICS CENTRE INC.



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MINUTES OF COMMITTEE MEETING

Date & Time: Monday 26 July 2010. meeting commenced 7:40 pm

Venue: Margaret Ramsay's home, 5 Dunmore Rd Epping

2.1.	Apologies	Barry, Simon, Erin, Kelly
2.2.	Present	Rob J., Shannon, Tim, Bob Todd, Gary, Marg, Martin, Joe
2.3.	Welcome	Bob Todd was welcomed onto the committee.
2.4.	Solvency	Deferred (Treasurer absent).
2.5.	Safety	Depressions where discus posts inserted create a hazard. Attempted fix last season was successful, but not permanent. Need to raise the level of holes.
2.6.	Minutes of previous meeting	Accepted but for 2 changes. Last day of comp. in 2010 to be 4 Dec, not 18 Dec. Competition is planned for the Labour Day long-weekend in October.
2.7.	Ground availability & handover. Rugby– last game is likely to be ??.	We formally take possession on 1 October. Marg Ramsay consulted Rugby. Can start competition on 18 th Sept. as planned but can't move high jump mats from storage area until 18 th . Rugby doesn't know when they will finish with the ground (pending results in late season) and won't commit to final date. Rugby has Canberra competition and presentation on 26 September. We will use second canteen until Rugby move out. Official handover on 26 Sept.
2.8.	Keys for lights at Kingsdene.	Lock is now a combination lock. Marg to obtain combination. We will install our own lock. Use one of our padlocks in storeroom.
2.9.	Utility Costs	Not known yet; we pay our share when Rugby get the bill.
2.10.	Ground Lease	Rob J. had bill from Council \$855 incl. gst. Terms of lease varied; now have until 4 pm on Saturday.
2.11.	Ground Condition/Line marking	Rob J. suggested we need to fill holes in paddock and do repairs early in season. Will do audit on stocktake day. Currently field is marked but probably wrong distances etc. Rob J. says we need to check distances. Should start making corrections in marking during first week in September. Work to be done during the week.
2.12.	Keys. Does anyone need a set?	Celia handed hers to MH. Set given to Joe.
2.13.	Meeting with council. Rob J. to report	Council will do facilities audits. We need to keep amenities clean.
2.14.	Stocktake of equipment and uniforms 8 August, 10 am. Who is available?	Marg ordered \$6K of uniforms. Crop tops to be 30 mm longer. Rob J, Joe, Shannon, Tom?
2.15.	NSW Little A's Conference. Martin to report	Verbal report given to committee. All Committees votes on discussion items endorsed at conference with the exception of D10 and D11. These decisions not binding; final decision to be made by board. LAs announced greater coordination with Athletics NSW to encourage dual registration; Self-audit system to be introduced; Sponsors MacDonalds, Coke and IGA made presentations.
2.16.	What needs to go on website before 1 August?	Nothing to be done.

2.17.	Banners. Could not find in storeroom.	Tim, Tom and Joe to look for banners next Saturday morning (7:30 am?).
2.18.	Email/mailout to athletes	Kelly and Marg to do.
2.19.	Registrations. Forms needed. What needs to be returned? Who can help on rego days 22 & 29 August, 12-4pm.	Only form to be filled out is Working with Children Check. New form this season. Will put PDF or link on website. Athletes foot want to participate at registration again. Last year they donated 5% of takings to club. This season they will be asked to pass this on to purchasers as discount. Athlete nos. to be allocated in advance and handed out to athletes with other LAs material. Participants to be decided closer to the rego days.
2.20.	First competition day 18 September 2010	Meeting with age managers and assistants from 730 am. Bob and Garry to run the meeting. Age managers to target parent helpers. Raffle meat tray to all officials that sign on. Shannon to collect meat tray. To be drawn at 11 am.
2.21.	School advertisement and publicity	Marg has produced an ad for school newsletters. Will circulate list of schools and ask for volunteers to lodge ads with schools.
2.22.	Program	Question was asked if it is possible to have program on a 3 week cycle and place this on website. Garry said this would need timed program to get the necessary turn-around so that groups perform all the events. We have previously had trouble running program this way. Currently on a 6 week cycle. Some groups would like more long distance. Consider running the 1500 m before competition as we do with walk and 3 km walk? If an event is held before competition it becomes a non compulsory event. Event only counts in awards system if more than half the group participates. Garry to develop program once numbers in each group are known. To have for next meeting as well as a set wet weather program (remove hurdles and high jumps). Any suggestions to be emailed to Garry. Will schedule 3 km walk to start at 730 am. Kay and Kerrie usually help run. UTS-Norths have a fun run program through winter. Need to put some teams together next year for State cross country.
2.23.	Handbook	Records, awards, dates, committee members details need to be updated. Consider not issuing a handbook this season; put all the information on the website instead? Final decision on this pending.
2.24.	School holiday coaching	Shannon spoke to Mandy about this. Will arrange a date to suit both. Can use field on Mondays now that water restrictions have been eased.

Meeting finished: 10:05pm
Next meeting: Monday 16th August 2010, 7:00 pm
Venue: Margaret Ramsay's home, 5 Dunmore Rd Epping